

February 12, 2014
Tyrone Township
Board of Supervisors Meeting Minutes

Call Meeting to Order
Pledge to Allegiance
Public Participation
Review Previous Meeting Minutes
Review Bills
Approval of January Bank Statements

The Tyrone Township Board of Supervisors' recently-scheduled 2014 meeting was called to order at 7:03 PM by Chairman Raub. Present were: Chairman Russell Raub; Vice-Chairman David K. Shupe; James D. Lady, Supervisor; Donna Dixon, Secretary-Treasurer; David Richwine, Planning Commission; Rosalie Dashoff, Township Citizens Committee; Bill Seibert, Township Resident; Flo Ford, Civic Research Alliance; and Patrick Topper, Plant Manager, Gettysburg Energy & Nutrient Recovery Facility, LLC.

Public Participation

- Dashoff asked to review the summaries of the pension plans and Lady provided her with a copy of the information.

Lady made a motion to approve the January 22, 2014 meeting minutes and Shupe seconded the motion. The motion carried unanimously.

Raub mentioned the February 5, 2014 Special Board of Supervisors meeting was held to select an auditing firm to conduct the Township's 2013 Municipal Audit. Several public accounting firms had submitted proposals:

<u>Public Accounting Firm</u>	<u>Bid Proposal</u>
SEK&Co.	\$6,500-\$7,000
SF & Co.	Not to exceed \$5,200
Sturgill Trostell	\$5,500-\$7,000
Rotz & Stonesifer	\$10,000

The Board found all bidders were qualified to perform the audit and selected SF & Co. Lady made a motion to approve the February 5, 2014 meeting minutes and Shupe seconded the motion. The motion carried unanimously.

Shupe made a motion to approve the billing list and Lady seconded the motion. The motion carried unanimously.

The Board reviewed and approved the January 2014 Bank Statements received.

NEW BUSINESS

Sergeant McAreavy, PA State Police - The Sergeant is unable to attend tonight's meeting and has rescheduled until the next Board of Supervisors' meeting on February 26, 2014.

Selection of Financial Institution for PENNVEST Loan Transactions - The Township's PENNVEST loan was settled on January 29, 2014 and the Township was advised that a permanent account must be established with a financial institution. Lady made a motion to open an account with ACNB since it will be used to receive specified loan payment requests from PENNVEST and immediately distributing payments to the vendors. Shupe seconded the motion. The motion carried unanimously.

Municipal Strategic Plan and PA DCED Early Intervention Program (EIP) Grant Application - Shupe made a motion that the Township move forward with DCED's EIP Single Application by applying through their website. Richwine asked what is the purpose for applying for this grant. Raub replied that the Early Intervention Program is designed to assist municipalities in both assessing their current and future financial condition in the next five years so that more informed decisions may be made over that period of time. A few weeks ago some of the Board Members met with Marita Kelley of the PA Department of Community and Economic Development (DCED) regarding the Township's applicability, how it would help us and how to fulfill our obligations with the existing revenues the Township has to work with. This grant will help us know where we are and how to get there in the future. The anticipated cost is \$60,000 and DCED may be agreeable to pay for 75% of it so that our conditions will be better in the future. Shupe rescinded his motion making another motion to execute a resolution to apply for the DCED EIP, known as Resolution No. 2014-01. Lady seconded the motion. The motion carried unanimously. The Secretary-Treasurer was instructed to make online application to DCED.

Draft Decision Letter for Big Hill Winery & CiderWorks, LLC - A conditional use hearing was held on January 30, 2014 concerning a fruit-processing operation and winery. Since the applicants were requesting several operations at one time, the Board of Supervisors would only grant conditional use approval of one operation. Therefore, the applicants decided to withdraw their request for conditional approval for a future on-site tasting room. The following three conditions were:

1. No expansion of the present operation without Municipal approval, including, but not limited to, land development plan approval;
2. No sales conducted at the property without further Municipal approval; and
3. The fruit-processing operation must comply with all local, state, federal laws, regulations and ordinances.

Shupe made a motion to execute and approve the decision letter to the Big Hill Winery & CiderWorks, LLC. Lady seconded the motion. The motion carried unanimously.

PNC Bank Signatory Resolution for Newly-Elected Board Members - The Secretary-Treasurer will contact PNC Bank to schedule a date and time for Raub and Shupe to meet with a PNC representative to sign their bank signatory resolution paperwork.

PennDOT Improvements at Old Harrisburg and Heidlersburg Road Intersection - In 2013, previous board members met with PennDOT Representatives regarding improving this intersection. Recently, the Township was made aware that the Secretary of PennDOT was to tour Adams County to review the conditions of the roads. Since PennDOT has yet to commit to the Township as to what they are planning to do to improve the intersection, Raub is pursuing the attention of the PennDOT Secretary and State Senator Rich Alloway to review the intersection. Shupe suggested inviting the PennDOT project engineer to the Community Forum on May 5 being held at the Heidlersburg Fire Hall. Raub will reach out to PennDOT to attend.

List of Officials and Meeting Dates - Shupe prepared a pamphlet that includes a listing of township officials and also gives contact information of our Building and Zoning Officers and a list of the Township meeting dates. The pamphlet also recognizes volunteers and their efforts within the Township. Lady made a motion to make the pamphlets available to the public and also have them available at the Community Form in May. Shupe seconded the motion. The motion carried unanimously.

PENNVEST Payment Processing - This issue was tabled until the next Board of Supervisors' meeting in order for the Secretary-Treasurer to inquire as to which payment method will be the most cost-effective for the Township.

OLD BUSINESS

Authorization to Execute Easement Agreement for Wastewater Facilities - The recording of the deed of the Heidlersburg Waste Water Treatment Facility from Imperial N. A. Associates to Tyrone Township must be executed. Shupe made a motion that Chairman Raub execute the easement agreement for the Heidlersburg Waste Water Treatment Facility. Lady seconded the motion. The motion carried unanimously. Solicitor Shultis will be instructed to see that the deed is recorded.

Multi-System Operator (COMCAST) Agreement - Raub reminded everyone present that if they have any comments or suggestions to be considered regarding the COMCAST Agreement, to please share them with the Board.

ACCOG Legislative Ranking Issues - The ACCOG has given all of their members a list of legislative issues to rank according to importance. From that input, the ACCOG will work with our State Representatives and Senators to pass legislation. Some of the issues are: workers' compensation, to opt out of prevailing wage, well construction standards, local services tax, fire tax options, volunteer fire/EMS, school bus transportation issues, unfunded mandates, radar-local police and PILOT (payment in lieu of tax).

Road Crew Shift Differential Pay - Lady explained that the proposed plan is to keep the road crew's rate of pay at \$13.60/hour with a \$2.00/hour shift differential meaning that any time that the road crew is called in other than their regular hours. After some discussion, the Board decided to table this issue until the next Board of Supervisors' meeting.

EnergyWorks' Status Report on Gettysburg Plant - Presently the plant is not running. However, they did run four (4) days in January producing 92 tons. There are issues with sizing and drying the egg layer manure (ELM). In the winter, the ELM is wetter than in the summer. They cannot dry the manure enough to run it through the gasifier. The pieces going into the dryer must be smaller. Also, the correct height on the dryer must be set so that the ELM will dry properly. Another issue has been the feathers and they are not any closer to solving that problem so they are currently removing the feathers.

The Plant is not ready to start up again because:

1. There is no proof that they can put through the material;
2. Until they have a home for the ash;
3. Must pay their bills; and
4. Propane is another issue because it takes a lot of propane to run the operation.

EnergyWorks will probably be starting up again in mid-March.

MEETINGS REPORTS

NONE

UNRESOLVED ISSUES

NONE

PUBLIC PARTICIPATION

- Richwine asked if the legal notice for the Request for Proposal (RFP) for the auditor actually appeared in the newspaper, as well as receiving the Proof of Publication and the invoice from The Gettysburg Times? Raub informed Richwine that the advertisement did appear in The Gettysburg Times and the Board contacted the original public accounting firm, Hamilton & Musser, who then declined to conduct the Township's 2013 Audit.

MEETINGS

February 18, 2014 from 6:30 PM to 8 PM, Community Media's Annual Open House, 128th North Peters Street, 2nd Floor, New Oxford

February 19, 2014 at 7:30 PM, Township Planning Commission, Township Municipal Building

February 20, 2014 at 7:30 PM, Township Citizens Committee, Township Municipal Building

February 21, 2014 at 8:00 AM, Rutter's and Board of Supervisors, Township Municipal Building

March 13, 14, 17 & 18, 2014, Township 2013 Audit Being Conducted by SF & Company, Township Municipal Building

SUBDIVISIONS

NONE

At 9:05 PM, Lady made a motion to adjourn and Shupe seconded the motion. The motion carried unanimously.