

**MINUTES OF MEETING OF
TYRONE TOWNSHIP BOARD OF SUPERVISORS
ADAMS COUNTY, PENNSYLVANIA
June 23, 2021**

The Board of Supervisors Meeting for Wednesday, June 23, 2021 was conducted telephonically.

Members Present: Chairman Russ Raub, Vice Chairman Dan Diviney, Supervisor Dean Wonders, Assistant Secretary Sydney McFadden

Others in Attendance: David Richwine

Call to Order: Raub called the meeting to order at 6:00 PM.

Approval of Board of Supervisors Meeting Minutes:

Wonders made a motion to approve the minutes for the June 9, 2021 Board of Supervisors meeting. Raub seconded the motion. A vote was taken and the motion carried unanimously.

Approval and Payment of Accounts Payable Invoices:

Diviney made a motion to approve payment of the Accounts Payable Invoices. Wonders seconded the motion. A vote was taken and the motion carried unanimously.

Public Comments on Board of Supervisors Meeting Agenda: None

Organizational Announcements:

- On June 23, 1623, PA founder and first Governor William Penn signed a friendship treaty with the Lenni-Lenape Indians. It is the only treaty not sworn to and never broken!
- The Board conducted an Executive session that commenced at 4:02 PM on Thursday, June 17, 2021 and extended for about two hours. The purpose of the Executive Session was to discuss personnel matters. No decisions were made.
- The Township has received the 2020 audit from the external auditor, Hamilton and Musser. No irregularities have been found and the audit has been accepted by the PA Department of Community and Economic Development.
- Township road improvement projects have been running behind schedule due to the availability of Clear View Excavating. However, all projects conducted by Township Road Crew employees are on-schedule and continue to be.
- A draft of an Emergency Response Plan for the Wastewater Treatment Facility has been prepared. Once it has been reviewed, the draft Plan will be presented to the Board for consideration. Thereafter, a copy is to be shared with the Northern Adams Regional Emergency Management Agency.

Old Business:

Appointment of Township Delegate to Adams County Tax Collection Committee and Adams County Council of Governments:

Raub made a motion to appoint Diviney as the Township Delegate to the Adams County Tax Collection Committee and to the Adams County Council of Governments. Wonders seconded the motion. A vote was taken and the motion carried unanimously

FEMA Assistance:

Diviney made a motion for the Township to withdraw its application for FEMA assistance. Wonders seconded the motion. A vote was taken and the motion carried unanimously. Raub directed McFadden to email Mr. Webb that the Township withdraws its FEMA application.

Water Well Project:

Wonders made a motion that the Township pays Westbrook for the projects they have already completed and to hold off on installing the reservoir tank project as of now. Diviney seconded the motion. A vote was taken and the motion carried unanimously.

Newsletter:

The Board and McFadden discussed specifics of the possible township newsletter, such as the possible mailing list and whether the newsletter would be printed in color or in black-and-white.

Appointment of Attorney Samuel Gates as Special Counsel:

Wonders made a motion to appoint Attorney Samuel Gates as Special Counsel. Diviney seconded the motion. A vote was taken and the motion carried unanimously.

New Business:

Waste Management:

Waste Management notified residents today, late in the day for some, that they will be picking up refuse in Tyrone Township tomorrow, Thursday, June 24, 2021, as opposed to the regularly-scheduled refuse pickup days on Wednesdays. The current waste contract is set to expire at the end of 2021. The next Northeast Quadrant Waste Contract Meeting will be held on July 8, 2021 at the York Springs Borough Office.

Olinger's Paving, LLC. Pumper/Hauler Registration:

Diviney made a motion to approve Olinger's Paving, LLC.'s application to become a Registered Pumper/Hauler with the Township. Wonders seconded the motion. A vote was taken and the motion carried unanimously.

2020 DCED-CLGS-30 and Independent Auditor's Report Payment:

Wonders made a motion to release payment for the audit to Hamilton and Musser. Diviney seconded the motion. Diviney had a point of discussion: on page 16, line 392 of the audit pertaining to operating transfers, it read that the total in this section must match the total on line 492, page 22 of the audit. On page 22, line 492, there is not a number present to match up with the total on page 16, line 392. Raub regarded this as a typo and requested that McFadden refer this to Treasurer Forsythe to bring to the external auditors' attention, requesting that either the Township receives a new, amended copy of the audit, or is provided with a lawful explanation for the error. Raub requested for McFadden to call upon Treasurer Forsythe in having this matter resolved to the Board's satisfaction. After one of two ways of resolving has been accomplished, then the Township will release payment to Hamilton and Musser.

Wonders modified the motion that the payment be issued to Hamilton and Musser after the typo has been resolved to the Board's satisfaction. Diviney seconded the motion. A vote was taken and the motion carried unanimously.

Quick Connect at WWTF:

Diviney will be in touch with Township Engineer Hill within the next week for an alternate solution to the issue calling for a Quick Connect at the Wastewater Treatment Facility.

Access to Township Facilities by the Public:

Wonders made a motion for the Township office to open to the public as of Monday, June 28, 2021 per stipulations provided by the Commonwealth. Diviney seconded the motion. Raub had a point of discussion: if effective Monday, employees and visitors would not be required to wear masks, but may if they choose. Wonders responded in the affirmative. Raub inquired if Board meetings would be held in-person at the Township Building. Wonders responded in the affirmative. Raub inquired if the Planning Commission meetings would be held in-person at the Township Building as well. Wonders responded in the affirmative. Diviney added another point of discussion: to post a sign at the Township Building's entrance door stating the Township's new mask policy. Wonders responded that there may be no need for that sign, given the state's stipulations. Diviney withdrew his comment. Raub added another comment: if there may be more than one Township employee riding per vehicle, effective Monday. Wonders responded in the affirmative. A vote was taken and the motion carried unanimously.

Nitrile Gloves:

Raub made a motion for the Township to continue to purchase and provide nitrile gloves to Township employees. Wonders seconded the motion. A vote was taken and the motion carried unanimously.

Employee Hazardous Duty Compensation:

Diviney made a motion to suspend hazard pay for Township employees at 11:59 PM on June 27, 2021 and to increase all employees' hourly base pay by \$1.00 per hour at 12:00 AM on June 28, 2021 until reevaluation at the end of 2021. Wonders seconded the motion. A vote was taken and the motion carried unanimously.

Meetings:

Tyrone Township Board of Supervisors Meeting July 7, 2021 at 6:00 PM at Tyrone Township Municipal Building, 5280 Old Harrisburg Road, York Springs, PA 17372
Tyrone Township Planning Commission Meeting July 8, 2021 at 7:00 PM at Tyrone Township Municipal Building, 5280 Old Harrisburg Road, York Springs, PA 17372
Adams County Association of Township Officials Annual Conference November 10, 2021

Public Participation:

- McFadden inquired who would pick up the checks to be signed by the Board from Treasurer Forsythe's office for the week of July 4, 2021. Raub responded that McFadden is to inquire Treasurer Forsythe of her schedule that week first, then the Board would make arrangements for pickup according to Treasurer Forsythe's schedule.
- McFadden inquired if July 5, 2021 would be the paid holiday for Township employees, since Independence Day falls on Sunday, July 4, 2021. Raub responded in the affirmative.
- McFadden inquired if Wonders would transport the check for cleaning after the Planning Commission meeting to Heidlersburg Fire Company. Wonders responded that he would transport it to them the following day, June 24, 2021.
- Wonders inquired if there would be enough time for public notice for the Board and Planning Commission meetings to be held at the Township Building. Raub responded in the affirmative, as public notice has already been handled.
- Mr. Richwine inquired of the PSATS guidance for the Township Building's reopening. Raub responded that the motions have been adhering to that.
- Mr. Richwine inquired why impellers for two pumps at one of the public sewer lift stations were required if every residence in the Village of Heidlersburg has a grinder pump. Raub responded that not every residence has a grinder pump and that some interesting items have been introduced into the system which are presented to the lift station.

Adjournment:

Wonders made a motion to adjourn at 8:53 PM and Diviney seconded the motion. A vote was taken and the motion carried unanimously.